

### **Cone of Silence**

This RFP includes a Cone of Silence. The Cone of Silence will apply from the date the RFP is due back to the department, which is **August 19, 2019** until the final Review and the HHA Executive Committee and the HHA approve Rankings on **August 21, 2019**.

All parties interested in submitting a proposal will be advised of the following:

### **Lobbying- "Cone of Silence"**

Respondents are advised that his application will require a Cone of Silence. Respondents are advised that the "Palm Beach County Lobbyist Registration Ordinance" (Ordinance), a copy of which can be accessed at:

[http://discover.pbcgov.org/legislativeaffairs/Pages/Lobbying\\_Regulations.aspx](http://discover.pbcgov.org/legislativeaffairs/Pages/Lobbying_Regulations.aspx) is in effect. The Respondent shall read and familiarize themselves with all of the provisions of said Ordinance, but for convenience, the provisions relating to the Cone of Silence have been summarized here. **"Cone of Silence" means a prohibition on any non-written communication regarding this RFP between any Respondent or Respondent's representative and any County Commissioner or Commissioner's staff any member of a local governing body or the member's staff, a mayor or chief executive officer that is not a member of a local governing body or the mayor or chief executive officer's staff, or any employee authorized to act on behalf of the commission or local governing body to award a contract.** A Respondent's representative shall include but not be limited to the Respondent's employee, partner, officer, director or consultant, lobbyist, or any, actual or potential subcontractor or consultant of the Respondent.

The Cone of Silence is in effect as of the submittal deadline. The provisions of this Ordinance shall not apply to oral communications at any public proceeding, including pre-bid conferences, oral presentations before selection committees, and contract negotiations during any public meeting. The Cone of Silence shall terminate at the time that the BCC awards or approves a contract, rejects all proposals or otherwise takes action, which end the solicitation process.

When completed, submit this Grievance Notice Form via mail or email to:

Ms. Wendy Tippett, Director  
Division of Human and Veteran Services  
810 Datura Street, First Floor  
West Palm Beach, Florida 33401  
[wtippett@pbcgov.org](mailto:wtippett@pbcgov.org)

Entity Filing Grievance:

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Which process was allegedly deviated from?

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Describe in detail the alleged deviation; including how you were directly affected and what remedy you seek (add additional pages as needed):

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**Unified Grant Guidance**

Subrecipients that receive ESG funding will be required to comply with 2 CFR Part 200-Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards.